

**PALOS PARK PUBLIC LIBRARY**  
**APPLICATION FOR USE OF THE MEETING ROOM**  
**“Ruth Burns Lord Community Room”**

Date of Meeting: \_\_\_\_\_

Time Reserved: \_\_\_\_\_ to \_\_\_\_\_

Meeting Begins at: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

Type of Organization: Select One

- Library related     Palos Historical Society     Government agency/board *serving the Village of Palos Park*  
 Non-Profit or Non-Commercial Group/Organization *based in the Village of Palos Park or includes residents of the Village of Palos Park*     Business *in the Village of Palos Park*     Business *in a neighboring community*  
 Non-Profit or Non-Commercial Group/Organization *based in a neighboring community - Do you have a non-resident Palos Park Public Library card?*     Yes     No

Name of Organization/Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_  
                Street    City/State    Zip

Phone: (Home): \_\_\_\_\_ (Work or Cell): \_\_\_\_\_

Email Address: \_\_\_\_\_

Nature of Meeting: \_\_\_\_\_

Requesting Use of the Library's:     Screen     DVD player     Projector

LIABILITY FOR USE OF PREMISES

IN CONSIDERATION of the Board of Trustees of the Palos Park Public Library leasing to the undersigned the use of the Ruth Burns Lord Community Room of the Palos Park Public Library for the term hereinafter set forth:

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Time and Date of Occupancy

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Function

The undersigned (Lessee) hereby expressly agrees to indemnify and hold the Palos Park Public Library harmless of all claims, actions, suits, proceedings costs, expenses, damages, and liabilities, including attorney's fees, arising out of, or resulting from the occupancy or use of the afore described premises by Lessee.

I have read the Meeting Room Policy and agree to follow the rules set forth.

Date: \_\_\_\_\_ mm/dd/yy

Signature: \_\_\_\_\_

Name of Organization/Business: \_\_\_\_\_