

# **Roku Lending Policy**

## **Palos Park Public Library**

### **Eligibility**

Borrowers must be 18 years of age or older and must have a valid library card from the Palos Park Public Library. Palos Park Public Library Roku players are not available for reciprocal borrowers, or for interlibrary loan.

### **Loan Period/Availability**

Borrowers may only borrow one Roku player at a time. The lending period is seven (7) days. Holds are permitted. Roku players must be returned directly to a Palos Park Public Library staff member at the Circulation Desk. Palos Park Public Library Roku players may not be returned to other libraries or the book drop.

### **Limitations**

Each Roku is preloaded with selected accounts and content, in accordance with library collection policies. Borrowers may not download or delete any titles, accounts, or content from the Roku player. The library is not responsible for any costs incurred while borrowers use the equipment. Please note that a Wi-Fi connection is required to use a Roku device. Since the Roku device streams content through the Internet, it will not function if not connected to the Internet. The Roku device includes an instruction booklet detailing how to connect to Wi-Fi and how to operate the Roku device.

### **Fines and Liability**

The Roku player is not considered returned until all items within the case have been returned to the library in working condition. If any items are missing upon return, the library reserves the right to refuse acceptance of the equipment until all items are returned. Late fees are charged, in addition to any charges for Roku devices and components not returned in original working condition.

There is a \$2.00 per day late fee per Roku player. Borrowers will be charged a \$5.00 fee for returns to the book drop or to other libraries, in addition to the replacement cost for any damage incurred. The borrower is responsible for proper return of the device and components.

Please report any damage or missing parts immediately to Library staff.

### **Troubleshooting**

If patrons experience problems with the Roku devices or have questions they should ask for assistance at the Circulation Desk. Library staff may not always be available to provide technical support. The borrower will be financially responsible if he/she tries to troubleshoot problems and damage occurs.

### **Disclaimers**

The Library is not responsible for any loss of data that may occur due to malfunctioning hardware or software.

The Library assumes no responsibility for any damage to Library users' personal devices or equipment. Tampering with Library equipment or attempting to access or modify the system is prohibited.

Approved December 16, 2016